



CANADIAN VALLEY TECHNOLOGY CENTER DISTRICT NO. 6
Chickasha Campus, Helen Ward Seminar Center
1401 Michigan Ave.
Chickasha, OK 73018

Board of Education Regular Meeting
April 14, 2026 11:30 AM

AGENDA

1. Roll call of Board of Education members and establish a quorum.
2. Administer Oath of Office and Loyalty Oath for Board Seat #3 Elected Member, Jim Cowan.
3. Discuss and vote on Board Reorganization, including President, Vice President, Clerk, and Deputy Clerk.
4. Public Comment
This is an open public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.
5. Showcase - Board to tour the Chickasha campus to see the construction updates.
6. Administrative Report
7. Financial Report
8. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the following:
 - Resignation of Kyrsten Tite, Child Care Lead Teacher, El Reno, effective April 16, 2026
 - Resignation of Anthony Caskey, Evening Electrical Trades Instructor, El Reno campus, effective April 16, 2026
9. Vote to approve the employment as listed on Attachment A.
10. Vote to approve ParentSquare as a digital communication platform for CVTech.

11. Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 a.m. - 4:30 p.m.

- a. Minutes of the Regular Meeting
- b. Encumbrances and Change Orders - Attachment B
- c. Surplus/Salvage List – Attachment C
- d. Fundraiser Requests - Attachment D
- e. Contracts - Attachment E
- f. Major Equipment Purchases
 - El Reno Aviation - T & T Industrial, Exhaust Fan & Switch, \$33,290.47
 - El Reno Firefighter Program - T & T Industrial, Fire Hydrants, \$159,428.53
- g. Board Member Credits

12. New Business

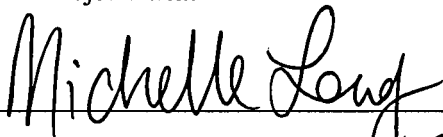
This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda—Okla. Stat. tit. 25, § 311(A)(9).

13. Board Members' Comments

14. Announcements/Coming Events:

- Regular Board Meeting - May 12, 2026, 11:30 a.m., El Reno

15. Adjournment



Agenda posted on April 13, 2026 at 10:36 a.m. at the Canadian Valley Technology Center Administration Building, El Reno Campus, 6505 E Highway 66, El Reno, OK, and on the school district's website by Michelle Long.

**ATTACHMENT A
April 14, 2026**

EMPLOYMENT ITEMS

FY26 New Hires			
Last Name	First Name	Position/Campus	Start Date
Bishop	Elijah	Aviation Instructor/EI Reno	7/01/2026
Dodson	Stephanie	Receptionist & Financial Aid Assistant/Cowan	4/20/2026
Stewart	Kendra	Child Care Lead Teacher/Chickasha	5/18/2026

FY26 Part-Time/WED Personnel			
Last Name	First Name	Position	End Date
Flaming	Charles	Substitute	6/30/2026
Franco	Susan	Adjunct – EMT Instructor	6/30/2026
Girten	Jacob	Substitute	6/30/2026
Huett	Karen	Adjunct – Flex Health	6/30/2026
Jaquez	Erika	Adjunct – Industry/CPR	6/30/2026
Lacefield	Leonard	Adjunct – Flex Health	6/30/2026
Looney	Karen	Bus Driver	6/30/2026
Pfister	Hannah	HCP Clinical Skills Observer	6/30/2026
Smethers	Tyler	Adjunct	6/30/2026

FY26 Transfer			
Last Name	First Name	Position/Campus	Start Date
Morris	Jennifer	Evening Cosmetology Instructor/EI Reno to Cosmetology Instructor/Chickasha	7/01/2026
Stephens	Kristi	Counselor/EI Reno to Director of Counseling/District	7/01/2026

ATTACHMENT B

April 14, 2026

FY26 ENCUMBRANCES/CHANGE ORDERS

Accounts Payable Encumbrances			Payroll Encumbrances		
POs 263159-263550					
Fund	Amount		Fund	Amount	
11	General Fund	\$625,393.97	11	General Fund	\$87,200.00
11	General Fund - Travel	\$5,300.00			
21	Building Fund	\$40,000.00			
60	Activity Fund	\$122,973.10			
Accounts Payable Change Orders			Payroll Change Orders		
POs 262465					
Fund	Amount		Fund	Amount	
11	General Fund	\$0	11	General Fund	\$0
21	Building Fund	\$701.63			
ACCOUNTS PAYABLE TOTAL		\$794,368.70	PAYROLL TOTAL		\$87,200.00
TOTAL: \$881,568.70					

ATTACHMENT C
APRIL 14, 2026
SURPLUS/SALVAGE LIST

ITEM	INVENTORY TAG	SERIAL NUMBER	ORIGINAL COST
"ANTHONY'S TEXTBOOK OF ANATOMY AND PHYSIOLOGY 20TH ED"			
"ATI CONTENT MASTERY SET 7TH ED."			
"ATI CONTENT MASTERY SET 8TH ED."			
"ATI RN CONTENT MASTERY SERIES - COMMUNITY HEALTH"			
"ATI RN CONTENT MASTERY SERIES - FUNDAMENTALS"			
"ATI RN CONTENT MASTERY SERIES - MATERNITY/NEWBORN"			
"ATI RN CONTENT MASTERY SERIES - MEDICAL SURGICAL"			
"ATI RN CONTENT MASTERY SERIES - MENTAL HEALTH"			
"ATI RN CONTENT MASTERY SERIES - NURSING CARE OF CHILDREN"			
"ATI RN CONTENT MASTERY SERIES - NURSING LEADERSHIP"			
"ATI RN CONTENT MASTERY SERIES - NUTRITION"			
"ATI RN CONTENT MASTERY SERIES - PHARMACOLOGY"			
"FOUNDATIONS OF MENTAL HEALTH CARE 5TH ED"			
"FUNDAMENTAL CONCEPTS AND SKILLS FOR NURSING 4TH ED"			
"FUNDAMENTALS OF NURSING 8TH ED"			
"FUNDAMENTALS OF NURSING CARE 3RD ED"			
"FUNDAMENTALS OF NURSING CARE"			
"GROWTH AND DEVELOPMENT ACROSS THE LIFESPAN 2ND ED"			
"GUIDE TO THE CODE OF ETHICS FOR NURSES: INTERPRETATION AND APPLICATION"			
"HEALTH ASSESSMENT FOR NURSING PRACTICE 5TH ED"			
"INTRODUCTION TO CLINICAL PHARMACOLOGY, 7TH ED"			
"INTRODUCTION TO MATERNITY AND PEDIATRIC NURSING 3RD ED"			
"LABORATORY TESTS AND DIAGNOSTIC PROCEDURES"			
"LEADERSHIP AND NURSING CARE MANAGEMENT 5TH ED"			
"MANUAL OF IV THERAPEUTICS 6TH ED"			
"MEDICAL SURGICAL NURSING ASSESSMENT & MANAGEMENT 9TH ED"			
"MEDICAL TERMINOLOGY 350 2ND ED"			
"MEDICAL TERMINOLOGY SIMPLIFIED: A PROGRAMMED LEARNING APPROACH 5TH ED"			
"MOSBY'S COMPREHENSIVE REVIEW OF PRACTICAL NURSING FOR THE NCLEX-PN 17TH ED"			
"MOSBY'S DICTIONARY OF MEDICINE 9TH ED"			
"MOSBY'S DICTIONARY OF MEDICINE 9TH ED"			
"MOSBY'S POCKET DICTIONARY OF MEDICINE NURSING & HEALTH PROFESSIONS 7TH ED"			
"NEEB'S FUNDAMENTALS OF MENTAL HEALTH 4TH ED"			
"NURSING SCOPE AND STANDARDS OF PRACTICE 2ND ED"			
"NURSING'S SOCIAL POLICY STATEMENT: THE ESSENCE OF THE PROFESSION"			
"PATHOPHYSIOLOGY 5TH ED"			
"PATHOPHYSIOLOGY: THE BIOLOGIC BASIS FOR DISEASE IN ADULTS AND CHILDREN 7TH ED"			
"PRIORITIZATION DELEGATION, AND ASSIGNMENT 3RD ED"			
"SUCCESS IN PRACTICAL VOCATIONAL NURSING 7TH ED"			
"THE HUMAN BODY IN HEALTH & DISEASE 6TH ED"			
"THE LANGUAGE OF MEDICINE 10TH ED"			
"THE OPHTHALMIC ASSISTANT"			
"TRANSCULTURAL NURSING ASSESSMENT & INTERVENTION 6TH"			
"WILLIAMS' BASIC NUTRITION AND DIET THERAPY 14TH ED"			
"ANDERSON'S NURSING LEADERSHIP MANAGEMENT AND PROFESSIONAL PRACTICE FOR LPN/LVN IN NURSING SCHOOL AND BEYOND 5TH ED"			
2-DRAWER WIDE FILE CABINET (X2)			
2-DRAWER WOOD FILE CABINET			

ATTACHMENT C (continued)

ITEM	INVENTORY TAG	SERIAL NUMBER	ORIGINAL COST
3-SHELF CABINET			
4' BOOK SHELF			
4-DRAWER FILE CABINET, GRAY			
4-DRAWER FILE CABINET, TAN (X2)			
4-DRAWER METAL FILE CABINET			
4-WHEELED PODIUM			
9 X 16 SHED W/ WINDOWS, DOOR, SIDING, ELECTRICAL			
ACER MONITOR			
ACER V246HL MONITOR			
AOC MONITOR			
ASUS MONITOR			
BATTERY BACKUP			
BLACK BAR STOOL (X2)			
BROWN LEATHER CHAIRS (X5)			
CASIO FX-7400G PLUS, BLACK (X7)			
CHEESE GRATERS (X6)			
DATA CARD PRINTER	KM210043		\$1,768.00
DELL 24IN MONITOR			
DELL AIO	KM190084	CL2XZV2	\$1,064.66
DELL LATITUDE 5501	KM200100	DSR0533	\$1,335.49
DELL LATITUDE 5511	KM210027	7L44063	\$1,234.99
DELL LATITUDE 5511	KM210029	7LVG063	\$1,234.99
DELL LATITUDE E5550	KA160089	7TTWF72	\$1,371.40
DELL MOBILE PRECISION 7530	KM200007	CXMN6Y2	\$2,024.80
DELL MONITORS (X5)			
DELL OPTIPLEX 7450 AIO	KM180188	7J4WBM2	\$1,185.64
DELL PRECISION 7550	KM210026	4HRM163	\$3,150.76
DYMO LABEL MAKERS			
ELECTRIC STAPLER			
EMERSON LCD COLOR TV			
EMT CLINICAL SHIRT, LARGE (X2)			
EMT CLINICAL SHIRT, MEDIUM (X3)			
EMT CLINICAL SHIRT, SMALL (X2)			
EMT CLINICAL SHIRT, XL			
GRAY ROLLER CHAIR (X4)			
INDOOR WOODEN TOY FORT			
IOL MASTER 500	KC240381	1051876	DONATED - \$15,000
IPAD COUNTERTOP STAND			
IRONING BOARD			
LABQUEST MINI VERNIER SENSOR INTERFACE (X14)			
LAMP			
LARGE DINING TABLE/DESK			
LECTURE STAND			
MAC	KM220518	H4TH21R9PN7C	\$3,179.00
MAC	KM220533	H4TH2180PN7C	\$3,179.00
MAC	KM220541	H4TH2185PN7C	\$3,179.00
MICROSOFT SURFACE BOOK	KM160199	72304554554	\$2,015.04
OFFICE CHAIR			
OFFICE CHAIRS (X2)			

ATTACHMENT C (continued)

ITEM	INVENTORY TAG	SERIAL NUMBER	ORIGINAL COST
PAUL MITCHELL PRO TOOLS BLOW DRYER			
PIVOT POINT COSMETOLOGY STUDY GUIDE			
PIVOT POINT TEXT BOOKS (X39)			
PLANAR MONITORS (X4)			
PLEXIGLASS SNEEZE GUARD 32"W X 24" H FREESTANDING SHEILD			
QUADROTOR DRONE DIY KIT (X8)			
RECTANGLE WHITE TOP TABLE			
RIB BOILERS (X2)			
SECURITY JACKET			
SMALL RECTANGLE TABLE			
SMALL STAND W/ METAL LEGS			
SMARTBOARD	KM150501	SBX885M2A079808	\$2,319.00
STAINLESS STEEL ROUND TRASH CAN (X2)			
STERILIZER		QC-13031359	
SURFACE TEMPERATURE SENSOR (X5)			
SYLVANIA SMALL TV			
TAN CHAIR (X2)			
TEMPERATURE PROBE (X9)			
TI NSPIRE CX CALCULATOR (X2)			
TI-30 XS MULTIVIEW CALCULATOR, WHITE/BLUE (X26)			
TI-30 XS MULTIVIEW CALCULATOR, YELLOW/BLUE (X15)			
TI-50 SC CALCULATOR, BLUE/WHITE (X2)			
TI-83 PLUS CALCULATOR (X3)			
UNISONIC LC 1421, BLACK			
VERNIER BLOOD PRESSURE SENSOR (X16)			
VERNIER EK6 SENSORS (X9)			
VERNIER GAS PRESSURE SENSORS (X4)			
VERNIER HAND DYNAMOMETER (X7)			
VINYL COUCHES			
VISUAL FIELD ANALYZER	KC230166	750i-30412	\$13,646.32
VIZIO SMALL TV			
WACOM CINTIQ	KM190073	8HAC000485	\$1,538.45
WACOM CINTIQ	KM200135	9GAC000356	\$1,538.45
WACOM CINTIQ	KM200136	9GAC000373	\$1,538.45
WALKIE TALKIES (X2)			
WEATHER RADIOS (X2)			
WHITE INTERNATIONAL TRUCK – VIN: 1HSHXHR87J375329	KA141127		\$42,000.00
WHITE INTERNATIONAL TRUCK – VIN: 1HSHXHR47J375604	KA141128		\$40,500.00
WIRED MOUSE			
WIRELESS KEYBOARD			
WIRELESS MOUSE (X2)			
WOOD TABLE ON ROLLERS			
WOODEN CREDENZA			
ZEISS SLIT LAMP CAMERA	KC250077	9707200040	DONATED - \$20,050

ATTACHMENT D

April 14, 2026

FUNDRAISER REQUESTS

GROUP/ORG	FUNDRAISER	PURPOSE
Chickasha ABM	BPA Change for Chain of Love - Participants donate change to purchase a paper chain link.	Donations sent to Oklahoma BPA, which are then donated to Special Olympics
Chickasha PN	National Marrow Donor Program – Monetary donations	Donations will be sent to NMDP through the HOSA chapter
Chickasha Pre-Engineering	Southwest Oklahoma Robotics Class – Teams will pay an entry fee to register for the robotics competition	Proceeds will be used to pay CEMS for setting up and running the competition and for future competitions.
Chickasha Pre-Engineering	T-Shirt Sponsorship Sales – Sponsorship spots for the team t-shirts sold	Funds will be used for the Vex Robotics Teams competitions
Chickasha Student Vending	CVTech Branded Gear Sales – CVTech items will be sold in the bookstore with markup proceeds	Proceeds used for student stipends for state and national CTSO travel, student awards/recognition, and food for student activities (e.g. ice cream social)
Cowan Accounting & Medical Office	BPA Change for Chain of Love - Participants donate change to purchase a paper chain link.	Donations sent to Oklahoma BPA, which are then donated to Special Olympics
Cowan Administrative Sub Account	Promotional Items – Money collected from purchase of promotional items	Cowan Campus Activity Fund’s Administrative Sub-Account
Cowan Biomedical Sciences	BioMed HOSA Shirt Sales – Students will create and vote on a t-shirt design to represent the BioMed program to purchase	Proceeds go to BioMed HOSA Chapter’s donation to the HOSA national service project, NMDP
Cowan Biomedical Sciences	Pi(e) Day – Students will donate money towards a HOSA advisor/program rep to receive pie in the face	HOSA National Service Project - NMDP
Cowan Health Careers/BioMed/MA/PN, Surg Tech	Fall Door Decoration Contest – Students will decorate doors and then students will donate money to their favorite door	HOSA Service Project – Proceeds go to NMDP
Cowan Health Careers 1&2	T-shirt sale – Sale of program t-shirts	HOSA Service Project – Proceeds go to NMDP
Cowan Medical Assisting	No scrubs Friday – Students donate \$1 to wear non-scrub clothing on Fridays	Medical Assisting activities and HOSA activities
Cowan Physical Therapy Services	PTS Program Shirt sales – Students will help design PTS HOSA program shirts to purchase	HOSA Philanthropy – Proceeds go to Be the Match
Cowan Practical Nursing	Valentine’s Candy Grams – Students will take donations for candy grams to be delivered on campus 2-13-2026.	Proceeds will go to the National Marrow Donor Program
Cowan Social Committee	Silent Auction – Staff only bidding	Proceeds will go to the Cowan Social Committee
District-Wide	Friday Hat Days – Employees can donate \$1 per week to wear hats on Fridays	Proceeds go to Campus Flower & Gift Fund, Food Pantry, and/or CVTech Foundation
El Reno Administrative Account	CVTech branded gear sales - CVTech items will be sold in the bookstore with markup proceeds	Proceeds go to the administrative account to support expenses for staff team building activities
El Reno BPA	BPA Chain of Love - Participants purchase a paper chain link to add to the growing chain.	Donations sent to Oklahoma BPA, which are then donated to Special Olympics
El Reno HVAC	Howard Griffin Memorial Fund – Copper tubing & condenser/evaporator coils will be sold at the scrap yard	Donation to the Howard Griffin Memorial fund for student scholarship awarded to an HVAC student.
El Reno NTHS	Red Solo Cup – Students will walk around commons area during breaks collecting coins	Donations will go to the OK Kids Korral (The Toby Keith Foundation)
El Reno Pre-Engineering/Vex Robotics	Gearing Up for Red Dirt Robotics - Donation cards with ‘Gears’ for \$10-\$50; ask donors to pick a ‘gear’ with a monetary amount to donate to the robotics program	Uncovered expenses for VEX Robotics competitions such as entry fees, lodging, equipment, and snacks/food
El Reno Pre-Engineering/Vex Robotics	VEX-Red Dirt Robotics Team Expenses - Participating students will request donations & sponsorships	Travel expenses, including but not limited to, food & lodging, uniforms, and entry fees not covered by CVTech.
El Reno Pre-Engineering/Vex Robotics	VEX-Red Dirt Robotics Tournament - Participating students will request donations & sponsorships from local businesses; Tournament entry fees	Rental of Canadian County Expo Center; hospitality room expenses for judges/coaches; banners, stickers, trophy plates; rental of digital tournament software system; and other expenses not covered by CVTech
El Reno Service Careers Building and Grounds	Service Careers Spring Greenhouse Sale – Students grow plants to sell.	Proceeds go to the CVTech Foundation
El Reno Service Careers Building and Grounds	Service Careers Valentine’s Day Sale – Students create floral arrangements to sell	Proceeds go to the CVTech Foundation
El Reno Service Careers Building and Grounds	Service Careers Winter Arrangements Sale – SC Students create and sell floral arrangements	Proceeds go to the CVTech Foundation
El Reno Service Careers Hospitality	Popcorn Sale – Students will prepare and sell popcorn during break times to students and faculty	Proceeds go to CVTech Food Pantry
El Reno Criminal Justice	Thanksgiving Food Drive – Students & employees will donate food items to create Thanksgiving food baskets; money may be donated for items	Thanksgiving baskets will be donated to families in need identified by counselors. Funds will be used to purchase additional items

ATTACHMENT E

April 14, 2026

CONTRACTS/AGREEMENTS

COMPANY	
Bender's Truck Repair Memorandum of Understanding (Work-Based Learning/OJT)	N/A
Main Event Order Q-444630	\$471.45
Microsoft Volume Licensing Subscription Agreement	N/A
PANCO Maintenance Agreement – El Reno Campus	\$700.00/month
PANCO Maintenance Agreement – Cowan Campus	\$420.00/month
DRS Project Search Team Member Agreement First Amendment to Agreement No. 26-004	N/A
Quality Choice Testing, LLC Drug and Alcohol Testing Service Agreement ((\$55 per test DOT (Urine test) \$75 per test for drivers only; \$25 per test for student test; \$20 for big test at begin of school year (70 or more); \$20 confirmation fee for all positive tests)	TBD
River Oaks Skilled Nursing & Therapy Clinical Rotation Agreement	N/A
Ross Transportation Lease Agreements – 3 buses @ \$26,750.00, 3 buses @ \$24,500.00, 2 buses @ \$26,000.00	\$205,750.00
Ross Transportation Memorandum of Understanding (Work-Based Learning/OJT)	N/A
St. Ann's Skilled Nursing & Therapy Clinical Rotation Agreement	N/A
The Grand at Bethany Clinical Rotation Agreement	N/A
Cidilabs TidyUP Amendment No. 6 – File clean up tool for Canvas	\$3,250.00
Firetrol Protection Systems Security Audit Corrections	\$10,920.00
SRB Engineering, Surveying, Planning – Cowan Expansion Civil Fee Agreement	\$166,000.00
SRB Engineering, Surveying, Planning – Exhibit A DesignReady and Boundary Survey proposal for Cowan Campus Expansion; Survey & Utility Locate	\$19,500.00
Strategic Janitorial Solutions Service Agreement – Cowan Campus	\$12,080.00/month
Strategic Janitorial Solutions Service Agreement – El Reno Campus	\$19,980.00/month
Strategic Janitorial Solutions Authorization for Services – El Reno Campus Strip & Wax	\$12,500.00
Strategic Janitorial Solutions Authorization for Services – Cowan Campus Strip & Wax	\$22,500.00
Metco Proposal for Geotechnical Engineering Services – Cowan Campus Addition	\$17,640.00