



CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6
El Reno Campus, Board Room, Dr. Greg Winters Administration Building
6505 E. Highway 66
El Reno, Oklahoma 73036

Special Meeting Board of Education
August 13, 2025 4:00 PM

AGENDA

1. Roll call of Board of Education members and establish a quorum.
2. Public Comment
This is an open public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.
3. Showcase
4. Administrative Report
5. Financial Report
6. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignation of the following employee(s):
 - Michael Bavuso, Evening Electrical Trades Instructor, effective August 8, 2025
 - Roger Cunningham, FCI Instructor, 8/8/25
7. Vote to approve the employment as listed on Attachment A.
8. Vote to approve fundraisers as a revenue source for Activity Fund Accounts 8590-Vending and 8940 - Administrative.
9. Vote to approve the 2025-2026 Tuition and Fee Schedule. Attachment B
10. Vote to approve the 2025-2026 Professional Development Plan.
11. Vote to approve the 2025-2026 Practical Nursing Handbook.
12. Vote to approve the 2025-2026 Communication Plan.

13. Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 a.m. - 4:30 p.m.

- a. Minutes of the Regular Meeting
- b. Encumbrances and Change Orders - Attachment C
- c. Surplus/Salvage List - Attachment D
- d. Fundraiser Requests - Attachment E
- e. Policies:
 - 10-23 Tuition and Fees
- f. Contracts - Attachment F

14. Adjournment

Summer Humphries

Agenda posted on August 12, 2025 at 3:30 p.m. at the Canadian Valley Technology Center Administration Building, El Reno Campus, 6505 E Highway 66, El Reno, OK, and on the school district's website by Summer Humphries.

ATTACHMENT A
August 13, 2025

EMPLOYMENT ITEMS

FY26 New Hires			
Last Name	First Name	Position/Campus	Start Date
Franks	Kasey	Evening Academic and Instructional Support Specialist/El Reno	07/28/2025
Gerry	Justin	Organizational Development Coordinator/District-Wide	07/28/2025
Miller	Margarethe	Instructional Assistant/Cowan	07/31/2025
Mora	Gilbert	Evening Custodian/Chickasha	07/29/2025
Smith	Ethan	Technical Assistant/El Reno	08/06/2025
Stewart	Keith	Director of Safety and Security/District-Wide	07/21/2025
Ventura	Adrian	Cybersecurity Instructor/El Reno	07/23/2025

FY26 Part-Time/BIS Personnel			
Last Name	First Name	Position	End Date
Allbritton	Chris	ACCD/CPR, Ropes	06/30/2025
Avans	Stan	Industry/Safety Instructor	06/30/2025
Bates	Chris	ACCD/Ropes, EMS & CPR, CPR Related	06/30/2025
Bauman	Aleah	ECE Sub	06/30/2025
Bomhak	Whitlee	Surgical Tech Adjunct	06/30/2025
Brunt	Karen	ACCD	06/30/2025
Byars	Roger	Adjunct Instructor	06/30/2025
Cox-Jacquemin	Marianna	Flex Health Adjunct	06/30/2025
Cunningham	Daniel	ACCD	06/30/2025
Davis	Ashley	Surgical tech Adjunct	06/30/2025
Dotson	Kyle	Industry/Safety Instructor/EMT Adjunct	06/30/2025
Duke	Jennifer	HCP Evaluator	06/30/2025
Easterling	Kylie	Flex Health Adjunct	06/30/2025
Ehrlich	Nash	ACCD/Ropes, EMS & CPR, CPR/Safety	06/30/2025
England	Jason	ECE Sub	06/30/2025
Fischer	Jennifer	HCP Evaluator	06/30/2025
Ford	Edsel	Sub	06/30/2025
Fore	Rebecca	HCP Evaluator	06/30/2025
Gibson	Greg	ACCD	06/30/2025
Graham	Ronnie	Electrical Trades Instructor	06/30/2025
Hall	Garrett	ACCD	06/30/2025
Hibbs	Truda	ABE Teacher/Administrator	06/30/2025
Jaquez	Erika	Security	06/30/2025
Lowrey	Linda	Flex Health Adjunct	06/30/2025
Ludlow	Stacy	Flex Health Adjunct	06/30/2025
McKnight	Wade	ACCD	06/30/2025
Melton	Kinadee	ECE Sub	06/30/2025
Myers	Cassie	LPN Adjunct	06/30/2025
Paddock	Megan	Sub	06/30/2025
Pierce	Julie	Flex Health Adjunct	06/30/2025
Sales	Beverly	Flex Health ACCD	06/30/2025
Somero	Erika	Adjunct Instructor	06/30/2025
Sonaggera	Chris	Security	06/30/2025
Southard	Laurie	ACCD Flex Health	06/30/2025
Swigart	James	Adjunct Instructor	06/30/2025

Attachment B August 13, 2025

Canadian Valley Technology Center
2025-2026 Tuition and Fee Schedule
Rates Based on Clock Hour
Rates Effective July 1, 2025

Full-time Programs	Tuition	General Enrollment Fee
Secondary Students		
*In-District	No cost	No cost
Out-of-District (rate set by ODCTE and subject to change annually)	\$ 44.78	\$ 0.15
Post-secondary Students		
*In-District	\$ 2.50	\$ 0.15
Out-of-District	\$ 5.00	\$ 0.15
Adult Community and Career Development (ACCD)	Tuition	General Enrollment Fee
ACCD Students		
*In-District	\$ 3.30	\$ 0.65
Out-of-District	\$ 6.60	\$ 0.65
Wind and Solar Energy Students		
*In-District	\$ 6.60	\$ 0.65
Out-of-District	\$ 13.20	\$ 0.65
**Reduced Rate		
In CVTech District	\$ 1.00	\$ 0.65
In Any Technology Center District	\$ 2.00	\$ 0.65
Out of Any Technology Center District	\$ 4.00	\$ 0.65

*In-District students include those whose **permanent residence** is within any technology center district in Oklahoma. Proof of residency in the form of a utility bill, lease agreement, or mortgage will be required.

****Reduced rate may be applied to specific ACCD classes for prospective students of Practical Nursing or Surgical Technology. Eligibility must be confirmed by the program's department head.**

CVTech is not certified to accept International Students, who are defined as individuals of nonimmigrant status in the U.S. temporarily for the purpose of education. These individuals will have an F-1 or M-1 Visa.

ATTACHMENT C
August 13, 2025

FY26 ENCUMBRANCES/CHANGE ORDERS

Accounts Payable Encumbrances			Payroll Encumbrances		
POs 260439-260867					
Fund	Amount		Fund	Amount	
11	General Fund	\$1,783,378.24	11	General Fund	\$1,120,005.00
11	General Fund - Travel	\$33,650.00			
21	Building Fund	\$2,352.00			
60	Activity Fund	\$79,246.32			
Accounts Payable Change Orders			Payroll Change Orders		
POs 260378, 260082, 260334, 260386					
Fund	Amount		Fund	Amount	
11	General Fund	\$30,914.78	11	General Fund	\$0
21	Building Fund	\$2,692.00			
ACCOUNTS PAYABLE TOTAL		\$1,932,233.34	PAYROLL TOTAL		\$1,120,005.00
TOTAL: \$3,052,238.34					

ATTACHMENT D

August 13, 2025

SURPLUS LIST

ITEM	INVENTORY TAG	SERIAL NUMBER
EL RENO CAMPUS		
APPLE TV PLUG IN + REMOTE		74-7972-01 BO
CARBIDE 3D NOMAD 883 + TREADED TABLE BOXES		
ELEGOO MINI AIR PURIFIER		
ENDER 3D PRINTER		P202J01A0030 5
ENDER 3D PRINTER		P202J08L1528 2
ENDER 3D PRINTER		P202J01A00306
FELLOWES 64CB PAPERSHREDDER		
FORM LABS BLACK BOX		
PINK BEAN BAG CHAIR (X3)		
PORTACOOOL EVAPORATIVE COOLER		337052-13
PORTACOOOL EVAPORATIVE COOLER		343084-13
RED ELEGOO SATURN + PARTS ON TOP OF IT		
YELLOW ELEGOO MERCURY PLUS + TOOL KIT		
CHICKASHA CAMPUS		
10-POCKET DESK REFERENCE ORGANIZER		
22" PRIVACY SCREEN FOR MONITOR (X2)		
A BASIC COURSE IN SIGN LANGUAGE		932666426
ADJUSTABLE HEAD STRAP FOR VR		
BLACK OFFICE CHAIR		
BOSTON 2618 PAPER TRIMMER 17"X17"		
CALL LIGHT		
CART MEDIA W/CABINET 3 SHELF		
HEADPHONES W/MIC		
LAPTOP BAG		
LAPTOP CASE		
MOTION SICKNESS GLASSES FOR VR HEADSET		

ITEM	INVENTORY TAG	SERIAL NUMBER
P-TOUCH LABEL CARTRIDGE 1/2" (X3)		
SIMULATOR ARM		
SIMULATOR INTRAVENOUS ARM II		10081395
SPECIAL EDUCATION PARAPROFESSIONAL WORKBOOK		
STOREX 12-COMPARTMENT ORGANIZE; BLACK (PLASTIC)		
SURGICAL SALLY MANNEQUIN		
UNDERDESK KEYBOARD TRAY		
VR HEADSET		
WIRED VERTICAL ERGONOMIC OPTICAL MOUSE		
WOUND CARE TORSO		
COWAN CAMPUS		
AKOADA OCULUS QUEST 2 LINK CABLE		
BROWN LEATHER CHAIRS (X2)		
CONTINENTAL REFRIGERATOR	KC200117	DIRENSAHD
DONATED IV PUMPS (X6)		
ECONOMY MOBILE LAB STATION	KC90642	
IV POLE		
OCUIUS QUEST 2-ADVANCED ALL IN NA ONE VIRTUAL RALITY HEADSET 64 GB		
SARLAR FASHION TRAVEL PROTECTIVE NA CASE FOR OCULUS QUEST		
IT		
3COM ROUTER	KM150258	
APPLE DISPLAY		C02PV2HLF2GC
APPLE IPAD A1893		DMQXQ5SLJF8K
APPLE IPAD A1893		DMPXQS4EJF8K
APPLE IPAD A1893		DMPXQD6WJF8K
APPLE IPAD A1893		DMPXQM1AJF8K
APPLE IPAD A1893		DMPXQRDVJF8K

ATTACHMENT (continued)

ITEM	INVENTORY TAG	SERIAL NUMBER
APPLE MACBOOK AIR	KA190053	C02Y7090JK7P
CATALYST 4500E	KM150109	FX51648Q26W
CISCO AP	KA150051	
CISCO AP	KA150155	FCW1852N41A
CISCO AP	KA150156	FCW1852N41D
CISCO AP	KA150157	FCW1852N447
CISCO AP	KA150160	FCW1852N418
CISCO AP	KA150161	FCW1852N41Z
CISCO AP	KA150162	FCW1852N410
CISCO AP	KA150164	FCW1852N3X0
CISCO AP	KA150165	FCW1852N40Y
CISCO AP	KA150166	FCW1852N421
CISCO AP	KA150167	FCW1852N40X
CISCO AP	KA150168	FCW1852N417
CISCO AP	KM15044	FTX1830748Q
CISCO MCS 7825 UCM	KC100084	
CISCO SWITCH CATALYST 3560 48P	KC90002	
DELL 7470 OPTIPLEX	KC200085	
DELL ALIENWARE LAPTOP	KC140031	
DELL ALIENWARE LAPTOP	KC150126	
DELL COMPUTER	KA120258	
DELL E5550 LAPTOP	KM160209	
DELL LAPTOP	KA141485	
DELL LATITUDE 5550	KA150191	
DELL LATITUDE 5590	KA190059	4N83VT2
DELL LATITUDE E5530	KC170005	
DELL LATITUDE E5550	KA160082	
DELL LATITUDE E6500	KA090239	
DELL LATITUDE E6520	KA120064	
DELL MOBILE PRECISION 5520	KA181001	
DELL OPTIPLEX 5050	KA181054	
DELL OPTIPLEX 5050	KA181055	
DELL OPTIPLEX 5050	KA181056	
DELL OPTIPLEX 5050	KA181059	
DELL OPTIPLEX 5050	KA181060	
DELL OPTIPLEX 5050	KA181061	
DELL OPTIPLEX 5050	KA181143	584XBM2
DELL OPTIPLEX 745 MINI TOWER	KA080025	
DELL OPTIPLEX 745 MINI TOWER	KA141503	
DELL OPTIPLEX 7450	KC181017	
DELL OPTIPLEX 7450	KC181041	
DELL OPTIPLEX 7450	KC181043	

ITEM	INVENTORY TAG	SERIAL NUMBER
DELL OPTIPLEX 790	KA120148	
DELL OPTIPLEX GX280	KA050281	
DELL POWEREDGE R710	KC120002	
DELL POWEREDGE SERVER	KA110119	
DELL POWEREDGE T620	KC140014	
DELL PRECISION 5520	KA181159	97046M2
DELL PRECISION 5520	KA181162	D1CZ5M2
DELL PRECISION 5720	KC181050	
DELL PRECISION LAPTOP	KA181000	
DELL PRECISION LAPTOP	KA181001	
DELL XPS 9360 LAPTOP	KM170353	
IMAC	KM160106	
IMAC	KM160112	
IMAC	KM160115	
INTEL NUC	KA141468	
INTEL NUC (DIGITAL SIGNAGE)	KA141470	
LAPTOP ACER	KM140333	
LATITUDE E5550	KA160005	89F1V32
MAC MINI	KA150047	
MACBOOK AIR	KM140143	
MACBOOK PRO	KA170070	C02SG991G8WN
MACBOOK PRO	KM150665	
MACBOOK PRO	KM160104	
MICROSOFT SURFACE TABLET	KC210139	
MSECA ANALYST 50 LICENSES	KA120347	
NEXUS SMARTNET SWITCH	KC150106	
OLD COMPELLENT STORAGE ARRAY	KC90730	
OPTIPLEX 5050	KM180139	
OPTIPLEX 7450 AIO	KM180196	
OPTIPLEX 9020	KA141441	
PRECISION 5720 AIO	KA181320	7XJSGK2
PRECISION 5720 AIO	KC181065	7XJSGK2
SMARTBOARD X885	KC150102	
SMARTNET CISCO WIRELESS CONTROLLER	KC140186	
WORKWARE MONITOR STAND	KC170275	

ATTACHMENT E
August 13, 2025

FUNDRAISER REQUESTS

GROUP/ ORGANIZATION	FUNDRAISER	PURPOSE
Chickasha ABM	BPA Change for Chain of Love - Participants donate change to purchase a paper chain link.	Donations sent to Oklahoma BPA, which are then donated to Special Olympics
Chickasha PN	National Marrow Donor Program – Monetary donations	Donations will be sent to NMDP through the HOSA chapter
Chickasha Student Vending	CVTech Branded Gear Sales – CVTech items will be sold in the bookstore with markup proceeds	Proceeds used for student stipends for state and national CTSO travel, student awards/recognition, and food for student activities (e.g. ice cream social)
Cowan Accounting & Medical Office	BPA Change for Chain of Love - Participants donate change to purchase a paper chain link.	Donations sent to Oklahoma BPA, which are then donated to Special Olympics
Cowan Accounting & Medical Office	BPA Change for Chain of Love – Participants donate change to purchase a paper chain link	Donations sent to Oklahoma BPA, then donated to Special Olympics.
Cowan Administrative Sub Account	Promotional Items – Money collected from purchase of promotional items	Cowan Campus Activity Fund’s Administrative Sub-Account
District-Wide	Friday Hat Days – Employees can donate \$1 per week to wear hats on Fridays	Proceeds go to Campus Flower & Gift Fund, Food Pantry, and/or CVTech Foundation
El Reno Administrative Account	CVTech branded gear sales - CVTech items will be sold in the bookstore with markup proceeds	Proceeds go to the administrative account to support expenses for staff team building activities
El Reno BPA	BPA Chain of Love - Participants purchase a paper chain link to add to the growing chain.	Donations sent to Oklahoma BPA, which are then donated to Special Olympics
El Reno HVAC	Howard Griffin Memorial Fund – Copper tubing & condenser/evaporator coils will be sold at the scrap yard	Donation to the Howard Griffin Memorial fund for student scholarship awarded to an HVAC student.
El Reno Pre-Engineering/Vex Robotics	Gearing Up for Red Dirt Robotics - Donation cards with ‘Gears’ for \$10-\$50; ask donors to pick a ‘gear’ with a monetary amount to donate to the robotics program	Uncovered expenses for VEX Robotics competitions such as entry fees, lodging, equipment, and snacks/food
El Reno Pre-Engineering/Vex Robotics	VEX-Red Dirt Robotics Team Expenses - Participating students will request donations & sponsorships	Travel expenses, including but not limited to, food & lodging, uniforms, and entry fees not covered by CVTech.
El Reno Pre-Engineering/Vex Robotics	VEX-Red Dirt Robotics Tournament - Participating students will request donations & sponsorships from local businesses; Tournament entry fees	Rental of Canadian County Expo Center; hospitality room expenses for judges/coaches; banners, stickers, trophy plates; rental of digital tournament software system; and other expenses not covered by CVTech
El Reno Service Careers Building and Grounds	Service Careers Spring Greenhouse Sale – Students grow plants to sell.	Proceeds go to the CVTech Foundation
El Reno Service Careers Building and Grounds	Service Careers Valentine’s Day Sale – Students create floral arrangements to sell	Proceeds go to the CVTech Foundation
El Reno Service Careers Building and Grounds	Service Careers Winter Arrangements Sale – SC Students create and sell floral arrangements	Proceeds go to the CVTech Foundation
El Reno Criminal Justice	Thanksgiving Food Drive – Students & employees will donate food items to create Thanksgiving food baskets; money may be donated for items	Thanksgiving baskets will be donated to families in need identified by counselors. Funds will be used to purchase additional items

ATTACHMENT E
August 13, 2025

CONTRACTS/AGREEMENTS

COMPANY	
BocaVox, LLC Software Agreement Renewal – Maestro SIS	\$66,800 minimum
Craft Education System, LLC Statement of Work	N/A
EMPOWER Oklahoma by CareerTech 2025-2026 Memorandum of Understanding	\$10,000 receivable
Memorandum of Understanding – Rocke Tyler, Aviation Testing	N/A
Oklahoma State Regents for Higher Education 2025-2026 Oklahoma Teacher Connection <i>TEACH OKLAHOMA</i> Program Agreement	N/A
PowerSchool – SchoolMessenger Additional Licenses	\$3,126.04
State of Oklahoma Department of Rehabilitation Services – Vocational/Technical Educational Services Agreement - Chickasha	N/A
State of Oklahoma Department of Rehabilitation Services – Vocational/Technical Educational Services Agreement – El Reno	N/A
State of Oklahoma Department of Rehabilitation Services Project Search Agreement	\$2,275.00/person
Teacher Mentoring Agreement with Dr. Gayle Kearns-Buie	\$1,300/teacher minimum