



**CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6**

**Dr. Earl Cowan Campus, Meeting Rooms 1 & 2**

**1701 S. Czech Hall Road**

**Yukon, OK 73099**


**Regular Meeting Board of Education**

**July 8, 2025 5:30 PM**

**AGENDA**

1. Roll call of Board of Education members and establish a quorum.
2. Public Comment  
This is an open public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.
3. Administrative Report
4. Financial Report
5. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignation of the following employee(s):
  - Tara Porter, Safety Trainer, effective June 11, 2025
  - Humberto Zapata, Electrical Trades Instructor, El Reno, effective June 18, 2025.
6. Vote to approve the employment as listed on Attachment A.
7. Vote to approve the FY26 District Student Handbook.
8. Vote to approve the FY26 Wellness Program.
9. Vote to approve the Major Equipment quote for the ROPES course repairs/upgrades for El Reno and Chickasha campuses by Experiential Systems for \$90,639.00.

10. Consent Agenda  
The following matters may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 a.m. - 4:30 p.m.
  - a. Minutes of the Regular Meeting
  - b. Encumbrances and Change Orders - Attachment B
  - c. Surplus/Salvage List - Attachment C
  - d. Contracts - Attachment
11. New Business  
This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda—Okla. Stat. tit. 25, § 311(A)(9).
12. Board Members' Comments
13. Announcements/Coming Events:
  - Regular Board Meeting - August 12, 2025, 5:30 p.m., Chickasha campus
14. Adjournment



---

Agenda posted on July 7, 2025, at 4:00 p.m. at the Canadian Valley Technology Center Administration Building, El Reno Campus, 6505 E Highway 66, El Reno, OK, and on the school district's website by Summer Humphries.

**ATTACHMENT A  
July 8, 2025**

**EMPLOYMENT ITEMS**

<b>FY25 Part-Time/BIS Personnel</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>End Date</b>
Brown	Jessica	Project Lead the Way	06/30/2025
Southard	Laurie	Flex Health Adjunct	06/30/2025

<b>FY26 Part-Time/BIS Personnel</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Start Date</b>
Hattler	Angela	Certified Adjunct Teacher, HS Medical Assisting Instructor for Biological Sciences	07/28/2025

<b>FY26 New Hires</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position/Campus</b>	<b>Start Date</b>
Penwright	Jon	Plumbing Instructor/El Reno	6/16/2025

<b>FY26 Transfers</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Start Date</b>
Lamance	Meda	Evening Custodian to Daytime Custodian/El Reno	7/1/2025
Adair	Anita	Evening Custodian to Daytime Custodian/Chickasha	7/1/2025
Phillips	Richard	Events Custodian to Evening Custodian/Chickasha	7/1/2025

<b>FY26 Appointments</b>		
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>
Humphries	Summer	Minutes Clerk
Long	Michelle	Deputy Minutes Clerk/Deputy Treasurer
Brown	Meniesa	Encumbrance Clerk
Aguilar	Courtney	Assistant Board Clerk
Kennedy	Amanda	Treasurer

<b>FY26 Receiving Clerks</b>	
<b>Campus</b>	<b>Employee</b>
Chickasha	Kevin Rowden, Susanne Jantz, Lorene Wood, Mary Beth Carver
Cowan	Tracy Hannaford, Anita Mann, Santiago Torres
El Reno	Carrie Williams, Holly Denny, Jeff Kopp, Wendell Myers, Bambi Slimp, Judith Putman

**ATTACHMENT B**

**July 8, 2025**

**FY25 ENCUMBRANCES/CHANGE ORDERS**

<b>Accounts Payable Encumbrances</b>			<b>Payroll Encumbrances</b>		
<b>POs 253758-253769</b>					
<b>Fund</b>	<b>Amount</b>		<b>Fund</b>	<b>Amount</b>	
11	General Fund	\$89,142.90	11	General Fund	\$7,450.00
11	General Fund - Travel	\$3,275.00			
21	Building Fund	\$0			
60	Activity Fund	\$17,162.72			
<b>Accounts Payable Change Orders</b>			<b>Payroll Change Orders</b>		
<b>POs 250048, 253292, 253688</b>					
<b>Fund</b>	<b>Amount</b>		<b>Fund</b>	<b>Amount</b>	
11	General Fund	\$10,163.25	11	General Fund	\$0
21	Building Fund	\$0			
<b>ACCOUNTS PAYABLE TOTAL</b>		<b>\$119,743.87</b>	<b>PAYROLL TOTAL</b>		<b>\$0</b>
<b>TOTAL: \$119,743.87</b>					

**FY26 ENCUMBRANCES/CHANGE ORDERS**

<b>Accounts Payable Encumbrances</b>			<b>Payroll Encumbrances</b>		
<b>POs 260019-260438</b>					
<b>Fund</b>	<b>Amount</b>		<b>Fund</b>	<b>Amount</b>	
11	General Fund	\$4,248,447.61	11	General Fund	\$30,835,978.86
11	General Fund - Travel	\$1,000.00			
21	Building Fund	\$21,584,607.51			
60	Activity Fund	\$50,996.71			
<b>Accounts Payable Change Orders</b>			<b>Payroll Change Orders</b>		
<b>Fund</b>	<b>Amount</b>		<b>Fund</b>	<b>Amount</b>	
11	General Fund	\$0	11	General Fund	\$0
21	Building Fund	\$0			
<b>ACCOUNTS PAYABLE TOTAL</b>		<b>\$25,885,051.83</b>	<b>PAYROLL TOTAL</b>		<b>\$30,835,978.86</b>
<b>TOTAL: \$56,721,030.69</b>					

**ATTACHMENT C  
JULY 8, 2025**

**SURPLUS LIST**

ITEM	INVENTORY TAG	SERIAL NUMBER
<b>CHICKASHA CAMPUS</b>		
CD - ELSEVIER: MOSBY'S NURSING ASSISTANT ©2012		
CHAIR - CLOTH MESH BACK		
CHAIR - CLOTH, ROLLING, NO ARMS		
DVD - ALZHEIMER'S & DEMENTIA: CARING FOR THE CAREGIVER ©2006		
DVD - ALZHEIMER'S DISEASE ©2006		
DVD - ALZHEIMER'S: THE TANGLED MIND ©2005		
DVD - DELMAR'S BASIC CORE SKILLS FOR NURSING ASSISTANTS		
DVD - MEDCOM TRAINEX: BLOODBORNE INFECTIONS, PART 1 ©2007		
DVD - MEDCOM TRAINEX: PREVENTING BLOODBORNE INFECTIONS ©2013		
DVD - MEDCOM TRAINEX: PROTECTING YOUR BODY AT WORK, PART 3 ©2012		
DVD - MOSBY'S NURSING ASSISTANT VIDEO SKILLS: BATHING & BEDMAKING		
DVD - MOSBY'S NURSING ASSISTANT VIDEO SKILLS: BODY MECHANICS & EXERCISE		
DVD - MOSBY'S NURSING ASSISTANT VIDEO SKILLS: CONFUSION & DEMENTIA		
DVD - MOSBY'S NURSING ASSISTANT VIDEO SKILLS: ELIMINATION ASSISTANCE		
DVD - MOSBY'S NURSING ASSISTANT VIDEO SKILLS: INFECTION CONTROL & SAFETY MEASURES		
DVD - MOSBY'S NURSING ASSISTANT VIDEO SKILLS: MEASUREMENTS & VITAL SIGNS		
DVD - MOSBY'S NURSING ASSISTANT VIDEO SKILLS: NUTRITION & FLUIDS		
DVD - MOSBY'S NURSING ASSISTANT VIDEO SKILLS: PERSONAL HYGIENE & GROOMING		
DVD - MOSBY'S NURSING ASSISTANT VIDEO SKILLS: SKIN & WOUND CARE		

ITEM	INVENTORY TAG	SERIAL NUMBER
DVD - MOSBY'S NURSING ASSISTANT VIDEO SKILLS: SPECIMEN COLLECTION & SURGICAL CARE		
DVD - MOSBY'S NURSING ASSISTANT VIDEO SKILLS: SPECIMEN COLLECTION & SURGICAL CARE		
DVD - PREVENTING ASPIRATION IN OLDER ADULTS WITH DYSPHAGIA		
DVD - PRIVACY & SECURITY: THE NEW HIPPA RULE		
DVD - PROFESSIONALISM & SELF-PRESENTATION ©2008		
DVD - YOU HOLD THE POWER: THE CNAS ROLE IN MANAGING PAIN		
FILE CABINET, 4-DRAWER, METAL (X2)		
HILLROM HOSPITAL BED		
INVACARE BED		10DF043858
METAL CHAIRS, GRAY (X10)		
TABLE - BROWN FAUX WOOD, 4.5'		
TABLE - GRAY METAL, NON-ROLLING, RECTANGLE, 5' (X6)		
TABLE - GRAY METAL, SQUARE, 2.5' X 2.5' (X5)		
TABLE - HALF MOON, GRAY		
TABLE TOP SHREDDER		
<b>IT</b>		
7450 AIO	KC181010	
7450 AIO	KC181012	
7450 AIO	KC181020	
7450 AIO	KC181026	
7450 AIO	KC181027	
7450 AIO	KC181029	
7450 AIO	KC181117	
7450 AIO	KM180268	
7450 AIO	KM180269	
7450 AIO	KM180270	
ACER LAPTOP	KM140155	
ACER LAPTOP	KM140208	
ACER LAPTOP	KM140215	
ACER LAPTOP	KM140867	
ACER LAPTOP TRAVELMATE 5744	KM140194	
ACER TRAVELMATE P253-M-6825	KM140868	
CISCO AIRONET 3702I	KA150163	FCW1852N3XW
DELL DOCK TB16		

**ATTACHMENT C (continued)**

ITEM	INVENTORY TAG	SERIAL NUMBER
DELL ISPIRON	KM140606	
DELL LAPTOP	KM160139	
DELL LAPTOP	KM180112	
DELL LAPTOP	KM180194	
DELL LAPTOP	KM190009	
DELL LAPTOP	KM190012	
DELL LAPTOP	KM190066	
DELL LATITUDE	KC170007	
DELL LATITUDE	KM160211	
DELL LATITUDE	KM170026	
DELL LATITUDE 5590	KA190071	6TC2VT2
DELL LATITUDE E5530	KA140008	80MDMX1
DELL LATITUDE E5530	KA140987	4C7GRY1
DELL LATITUDE E5550	KM160138	
DELL LATITUDE E5550	KM160140	
DELL OPLITIPLEX AIO	KM160155	
DELL OPLITIPLEX AIO	KM160164	
DELL OPLITIPLEX AIO	KM160170	
DELL OPTIPLEX	KM180139	
DELL OPTIPLEX 5050	KA181145	585YBM2
DELL OPTIPLEX 5050	KM180132	
DELL OPTIPLEX 5050	KM180133	
DELL OPTIPLEX 5050	KM180136	
DELL OPTIPLEX 5050	KM180137	
DELL OPTIPLEX 5050	KM180138	
DELL OPTIPLEX 5050	KM180140	
DELL OPTIPLEX 5050	KM180141	
DELL OPTIPLEX 5050	KM180142	
DELL OPTIPLEX 5050	KM180145	
DELL OPTIPLEX 5050	KM180146	
DELL OPTIPLEX 9020	KC150048	
DELL OPTIPLEX 9020	KC160042	
DELL OPTIPLEX AIO	KC160047	
DELL OPTIPLEX AIO 7440	KC170226	
DELL OPTIPLEX AIO 7450	KC181119	
DELL PC	KM170070	
DELL PERCISION TOWER 3620	KM180158	
DELL PERCISION TOWER 3620	KM180162	
DELL PRECISION	KM180152	
DELL PRECISION T3620	KM180167	BXT5CM2
GRIFFIN MULTIDOCK MOD 37287		
IPAD 4 GEN	KA140478	
IPAD 4 GEN	KC150075	
IPAD 4 GEN	KC150076	
IPAD 4 GEN	KC150077	
IPAD 4 GEN	KC150078	
IPAD 4 GEN	KC150079	
IPAD 4 GEN	KC150080	
IPAD 4 GEN	KC150081	
IPAD 4 GEN	KC150082	

ITEM	INVENTORY TAG	SERIAL NUMBER
IPAD 4 GEN	KC150083	
IPAD AIR GEN 3		F9FYLA07LMPF
IPAD AIR GEN 3		F9FYT5ZMLMPF
IPAD AIR GEN 3		F9FYR03JLMPF
IPAD AIR GEN 3		F9FYT7LZLMPF
IPAD AIR GEN 3		F9FYR27NLMPF
IPAD AIR GEN 3		F9FYV1MDLMPF
IPAD AIR GEN 3		F9FYV0KALMPF
IPAD AIR GEN 3		F9FYV1DWLMPF
IPAD AIR GEN 3		F9FYR0CYLMPF
IPAD AIR GEN 3		F9FYV023LMPF
IPAD AIR GEN 3		F9FYV1K1LMPF
IPAD AIR GEN 3		F9FYJ0QDLMPF
IPAD AIR GEN 3		F9FYV0BGLMPF
IPAD AIR GEN 3		F9FYQB8JLMPF
IPAD AIR GEN 3		F9FYV0B0LMPF
IPAD AIR GEN 3		F9FYT2VGLMPF
IPAD AIR GEN 3		F9FYR0BQLMPF
IPAD AIR GEN 3		F9FYV171LMPF
IPAD AIR GEN 3		F9FYR05HLMPF
IPAD AIR GEN 3		F9FYR0BULMPF
IPAD AIR GEN 3		F9FY9L0LMPF
IPAD AIR GEN 3		F9FYV05ELMPF
IPAD AIR GEN 3		F9FYV0FLMPF
LENOVO CHROMEBOOK	KM170250	
LENOVO PC	KM150528	
LENOVO THINKCENTER	KM140896	
MACBOOK	KA130293	
MICROSOFT SURFACE	KC150109	
NEC PROJECTOR	KM141800	
OPTIPLEX 5050 MICRO	KM180130	
OPTIPLEX 5050 MICRO	KM180131	
OPTIPLEX 5050 MICRO	KM180134	
OPTIPLEX 5050 MICRO	KM180143	
OPTIPLEX 7040 SFF	KM170012	
OPTIPLEX 9030 AIO	KM160153	
OPTIPLEX 9030 AIO	KM160154	
OPTIPLEX 9030 AIO	KM160159	
OPTIPLEX 9030 AIO	KM160160	
OPTIPLEX 9030 AIO	KM160161	
OPTIPLEX 9030 AIO	KM160162	
OPTIPLEX 9030 AIO	KM160163	
OPTIPLEX 9030 AIO	KM160169	
OPTIPLEX 9030 AIO	KM160171	
WINDOWS SURFACE MODEL 1601	KM141493	

**ATTACHMENT D**  
**July 8, 2025**

**CONTRACTS/AGREEMENTS**

<b>COMPANY</b>	
Canadian County Expo Authority Proposal No 1559 – Red Dirt Robotics Tournament	\$2,440.00
Canadian County Sheriff’s Office Agreement – 2 Law Enforcement Officers	\$211,561.00
Craft Education System, Inc. Statement of Work – Apprenticeship Tracking	N/A
ODCTE Accreditation Professional & Non-Professional Services Agreement	N/A
ODCTE Memorandum of Understanding – Adult Ed & Family Literacy	N/A
Onward OKC Service Agreement – BIS Website Hosting & Maintenance	\$1,668.00
Southwest Medical Center Memorandum of Understanding	N/A